



Request for City Council Committee Action From the Department of Finance

Date: January 9th, 2012

To: Honorable Elizabeth Glidden, Chair Regulatory, Energy & Environmental Committee
Referral to: Honorable Betsy Hodges, Chair Ways & Means Committee

Subject: **Approval of Official Publication No. 7553 Bids for 39kW - 40kW Photovoltaic System on the Haaf Ramp**

Recommendation:

Acceptance of the low bid of West Central Telephone Association for an estimated expenditure in the amount of \$182,652.00 to furnish and deliver all labor, materials, equipment and incidentals necessary to complete a 39kW - 40kW Photovoltaic System on the Haaf Ramp for the Minneapolis Finance Property Services Division, as follows:

A. Lump Sum Base Bid: **\$182,652.00**

B. Nameplate kW of system: 39.84kW

C. Xcel Solar Rewards rebate at \$2.25/watt expected to be: \$89,640.00

E. Final system cost to the City of Minneapolis (line A minus C minus D): \$93,012.00

F. Annual kWh of production from PV Watts Program (derate factor - .79) = 52,148kWh

Final system cost in \$/annual kWh of production (line E divided by line F): \$1.78

Terms are net-30 days

F.O.B.: Destination

Further recommend proper Officers be authorized and directed to execute a contract for this project, all in accordance with our specifications.

This has been approved the Civil Rights Department.

Prepared by:

Gary Warnberg, Director, Purchasing

Approved by:

Kevin Carpenter, Chief Financial Officer, Finance Dept.

Steven Bosacker, City Coordinator

Financial Impact (Check those that apply)

☐ No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

☐ Action requires an appropriation increase to the Capital Budget

☐ Action requires an appropriation increase to the Operating Budget

☐ Action provides increased revenue for appropriation increase

☐ Action requires use of contingency or reserves

XX Other financial impact (Explain): Action is within Budget

☐ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Tabulation of seven (7) bids received on Official Publication No. 7553 Bids for 39kW - 40kW Photovoltaic System on the Haaf Ramp.

Attachments – Staff Recommendation
Tabulation Sheet

cc: G. Goeke
B. Millberg
J. Burns

December 9, 2011

Mr. David Schlueter
City of Minneapolis Purchasing
330 Second Avenue South – Suite 552
Minneapolis, MN 55401

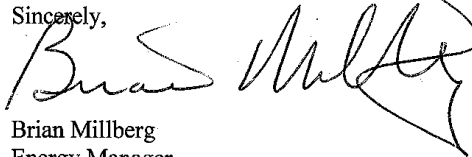
**Re: 39kW – 40kW Solar PV System Installation at Haaf Parking Ramp,
Official Publication No. 7553**

Dear Mr. Schlueter:

The Department of Finance - Property Services Division has reviewed the bid of West Central Telephone/Zenergy. for the installation of the solar photovoltaic system at the Haaf Parking Ramp located at 424 4th Street South, Minneapolis, Minnesota.

The Department of Finance finds the base bid in the amount of **\$182,652** acceptable and recommends referral of the Low Qualified & Responsive Bid to the Regulatory, Energy, and Environment Committee for acceptance and referral to the full City Council, pending City of Minneapolis Civil Rights Department approval of the submitted bid.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Millberg", with a large, sweeping flourish extending from the end of the signature.

Brian Millberg
Energy Manager
Property Services
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Minneapolis, MN. 55405
(612)673-3024

